

Stephen Joseph Theatre COVID-19 risk assessment.

02/12/21

People exposed

Visitors/guests
Contractors
Acting company.
Staff
Third-party staff

Hazard

The spread of COVID-19

Covid-19 is an illness that can affect your lungs and airways. Symptoms can be mild, moderate, severe or fatal. According to current evidence, the COVID-19 virus is primarily transmitted between people through aerosols and respiratory droplets and contact routes. Human-to-human transmission is occurring, hence precautions to prevent human-to-human transmission are appropriate. Fever, cough or chest tightness, anosmia, myalgia, fatigue and dyspnoea are the main symptoms reported.

CONTROL MEASURES

Identifying and turning away person's with symptoms of Covid-19.

People are requested not to enter the SJT if they are experiencing any COVID-19 symptoms or have tested positive for COVID-19. As part of the see it safely standard the SJT offer a no quibble exchange policy up to 24 hours before should any audience member need to isolate. Staff are required to inform their line manager and self-isolate in the event of a positive LFT.

Face coverings and Capacity

From December 2021 face coverings will be mandatory for users of the building – unless medically exempt, under 12 or briefly removed whilst eating and drinking.

Available capacity in both auditoriums will return to 100% with no seated social distancing. A number of socially distanced performances will be retained on longer running events.

Ventilation

Doors and windows will be opened in all public areas to enable the flow of fresh air. In the auditoria, the ventilation systems will run at all times when the space is in use. Air handling systems will be serviced regularly as part of a planned maintenance programme and air filters will be monitored and changed as necessary. Adjustments have been made to maximise the amount of fresh air drawn into the auditorium. CO2 levels will be regularly monitored.

Regular Cleaning

A daily detailed clean of all areas including toilets and washrooms will be undertaken. During opening, staff will follow a regular set cleaning routine to ensure cleaning and sanitising of all high-volume areas and touchpoints. Toilet facilities will be checked frequently throughout opening hours and cleaned as necessary. Auditoria will be cleaned between screenings and shows, with particular attention paid to high touch areas. On a regular basis the building is fogged using a high grade biocide. Information about this can be found here: www.wehavebeenfogged.co.uk. Hand sanitiser stations will be located at entry/exit points. Staff and guests will be asked to sanitise hands on entry and at regular intervals. Posters promoting 'catch it, bin it, kill it' and handwashing are displayed.

Track and Trace

Track and Trace QR codes and paper forms remain available at the main entrance should customers wish to use them.

Minimising contact

In order to minimise contact between our staff and customers will continue to operate e-ticketing, print at home tickets. Contactless card payments will continue to be our preferred payment method. Protective screens will remain at points of sale. Staggered start arrival times and managed guest flow through the building will remain to prevent crowding.

Bar

The bar will remain closed at this time to prevent crowding – refreshments may be pre-ordered in advance or on arrival to be consumed at seat to minimise movement around the building.

Assessed by: - Paul Baines – Theatre Manager

Review date – January 2022

Revision history

- 02/12/2020** Added tier two rules and additional cleaning information.
- 04/05/2021** Multiple amendments to reflect changes in May 17th guidance.
- 19/07/2021** Multiple amendments to reflect changes in July 19th guidance.
- 01/11/21** Changes to reflect the increase in capacities
- 02/12/21** Changed to reflect the requirement to wear face coverings

